



Buttershaw Business & Enterprise College

TRAINING PROVIDER ACCESS POLICY

Issued: Feb 2022
Reviewed: n/a
Next Review Due: Feb 2023

Introduction

This policy statement sets out the School's arrangements for managing the access of training organisations and providers to students at the academy for the purposes of giving them information about the provider's education or training offer. This complies with the academy's legal obligations under Section 42B of the Education Act 1997 and the Baker clause obliging schools to introduce students to technical education in the Technical and Further Education Act.

Student Entitlement

Students in years 7-11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Access Requests for External Providers

Procedure

Any providers wishing to request access should contact the named Careers Leader Lee Grant or the Assistant Head responsible for career Joseph Ryan. Grounds for granting and refusing requests for access, will be . To contact them either email Lee on lee.grant@bbec.bdat-academies.org or joseph.ryan@bbec.bdat-academies.org or call school on 01274 676 285 and ask to speak to the Head of Careers.

Opportunities for Access

A number of events are integrated into the school careers programme; these will offer providers an opportunity to come into school to speak to pupils and/or their parents/careers:

- Aspirations Evening - annually
- Apprenticeship Provider talks- January /February annually
- Assemblies at least one per year group each academic Year
- Careers weeks within tutor time 2 times a year
- Parents evenings
- Drop down days including Horizons day (annually)

Providers should contact Mr Grant or Mr Ryan regarding this on the contact details above.

Safeguarding

In relation to the Trust's safeguarding procedures, any external visitors, who are working directly with students, are expected to provide a copy of their DBS/CRB documentation and proof of identity by way of their company ID badge/pass. These will be viewed upon arrival at the school. Without appropriate documentation, providers will not be granted access. Please contact the Safeguarding Lead Martin Bowness if there are any issues.

Premises and Facilities

Where possible the school will make suitable spaces available for providers to interact with students, as appropriate to the activity. It will also make AV and other equipment available, if possible, to support the providers' presentations. Providers requests for facilities and equipment should be discussed and agreed with the Head of Careers Mr L Grant or Mr J Ryan for feasibility .

Students and staff have access to a range of literature and resources. Providers are encouraged to leave a copy of their prospectus or other relevant information; they may also send these to head of careers, who will be able to add these to the resource bank, or publish through our website.

Cause for Concern

If a training provider is struggling to make contact with the school, the provider should contact the MAT by emailing info@bdot-acadmies.org or calling 01274 909120 and the Trust will facilitate contact. You should always try to contact the head of career or assistant head responsible for careers before contacting the Trust.