



Buttershaw Business & Enterprise College
Application for Secondary School Uniform Grant
School Year 2020 – 2021

Families in receipt of Free School Meals may be eligible for a school uniform grant. If you are unsure as to whether you qualify, please read the qualifying criteria overleaf and complete the form below.

Please read the guidance notes overleaf.

Claimant's Details

If this claim is eligible for payment, a voucher will be issued for £26.00 (per entitled child) to the person named below. Please ensure that your details are written clearly.

Mr Mrs Miss Ms

Address:

Surname:

.....

Forename:

.....

Phone No:

.....

Relationship to child:

Postcode:

Child's details

First name and surname	Date of birth	Year group from Sept 2020

Declaration by Claimant: I certify that the information and evidence provided on, or with, this form is correct. I agree that Buttershaw Business & Enterprise College may make further checks to validate this claim. Any voucher received must be spent on school uniform for the child/ren named here.

Signed: **Parent/Carer** **Date:**



Guidance Notes:

- 1) Secondary school uniform grants (and free school meals) are available to children whose parents/carers receive one or more of the following support payments:
 - Income Support (IS)
 - Income Based Job Seekers Allowance (IBJSA)
 - An income related Employment and Support Allowance (ESA ir)
 - Support under Part VI of the Immigration and Asylum Act 1999 – *Parents will need to apply directly to school or call Education Services on (01274 439393).*
 - Child Tax Credit, provided parents are not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190, as assessed by HMRC.
(Where apparent is entitled to Working Tax Credit during the four-week period immediately after their employment ceases, or after they start to work less than 16 hours per week, their children are entitled to free school meals).
 - Guarantee element of State Pension Credit.
 - Universal Credit - *if you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get) at the time of your application. If your income goes above the threshold in the future, but you remain on Universal Credit, your child will remain eligible. If you applied before 1 April 2018 there was no household income threshold for Universal Credit claimants. – Further eligibility rules will exist.*
- 2) No other category of support payment or combination of Tax Credits qualifies for secondary school uniform grant.
- 3) Children must be in school from September 2020.
- 4) Only one payment can be made for the school year September 2020 to July 2021.
- 5) Applications will be accepted between 1 June 2020 and 15 July 2021.
- 6) Vouchers will be made payable to the person named as claimant overleaf.
- 7) Evidence of receipt of benefit as shown in note 1 will be required before the claim can be paid. HMRC's Tax Credit Award Notice (TC602) is the required documentation for parents to claim under the Tax Credit criteria.

Please return your validated form to Reception

For School Use Only

Checked by: _____

Validated by: _____

Voucher Number: _____