



15 January 2021

Dear Parents/Carers

## Remote Learning at BBEC

We hope that you and your families are keeping safe and well. This is a difficult and worrying time for everyone and it is great to know that everyone is playing their part in supporting each other during this lockdown. Well done to the vast majority of students who are working hard and completing the work set by teachers – this is extremely important for lots of reasons:

- We want all students to continue to make progress
- It will mean students find it easier to start learning again in school when we return
- Students don't fall behind their peers – particularly important in exam year groups 10 and 11.
- It is extremely important to support the physical, mental and emotional wellbeing of all of our students and help them to still feel part of our school community while they are at home.

Please read this letter carefully to find out how the school will deliver learning over the next few weeks. It will be a 'blended' approach – a mixture of different resources and worksheets, short recorded lessons for students to watch and some 'live' lessons – please read more below.

### How much work should my child be doing?

Students should follow their timetable each day – there will be no work set for period 3, so they will have a maximum of six 50 minute lessons each day. We advise that students try and stick to this timetable as much as possible. Some students might find that they finish the work more quickly than 50 minutes, others might take longer. We advise stopping in that subject after 50 minutes and moving on to something else.

### How do students access their work?

All students are now familiar with Microsoft Teams – they have all had Teams lessons in school. This is our platform for remote learning. We are working hard to make sure that as many students as possible have a device or laptop to work on at home. If any students are still unsure, [click here](#) to go straight to the school website, where you will find a link to Teams.

[You will also find support materials and videos to help you with accessing Teams by clicking here.](#)

If students have any problems with their username or password, please email [helpdesk@buttershaw.net](mailto:helpdesk@buttershaw.net)

If students require any support with remote learning, there is a dedicated email address [remotelearning@buttershaw.net](mailto:remotelearning@buttershaw.net)



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### What sort of work will students be doing?

Students will be set work to do for each lesson; there will be resources to help them such as a worksheet, a Powerpoint, a link to an external website or a link to a video. All these will help them with their work.

Teachers have also been making recordings of short lessons – students can watch their teachers delivering new content, explaining how to do something or going through a concept that the class is finding difficult.

From next week, teachers will start to deliver live lessons. Teachers will meet their class via Teams and teach for a short time before giving the class some work to do; students can ask questions via the chat function and the teacher can answer in real time. Live lessons will happen as follows:

English, maths and science	At least once per week
MFL, History, Geography	At least once per fortnight, maybe more often in MFL
Other subjects	Once per fortnight in most cases

The live lesson will always be at the same time each week; if the teacher cannot do the lesson due to teaching in school, then students will be informed beforehand.

**It is very important that you read the attached protocol for live lessons and go through this with your child.**

### How do students send work back to their teacher?

It is possible to upload work through Teams (there is a video on how to do this on the school website) or students can email work to their teachers. Some students are working in their exercise book or on paper at home, taking a photo on their phone and then emailing it to their teacher.

### Will students get feedback on their work?

Yes, teachers will give feedback but will not formally mark work. Students will receive praise and positive points for all work handed in. Teachers will try to offer as much help and support as possible, identify misconceptions and advise where to go for extra support. Teachers will be communicating with students only during normal school hours 8.30am-3.00pm.

### How can you help them?

We know that learning at home can be difficult, and we want to reassure you that we don't expect you to do a teacher's job on top of your own at the moment! The work that students are being set should be largely independent, and they can contact their teachers by email or Teams if they need help. Please find a quiet place for them to work and help them to structure their day and 'help' them get out of bed and started on time!

Please feel free to contact your child's subject teachers or form tutor by email for support with any concerns or problems.

Yours faithfully

*J.A Scott*

Mrs J-A Scott  
Deputy Headteacher



Mr R Humphreys  
Associate Headteacher



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