

BRADFORD DIOCESAN ACADEMIES TRUST

TRAINING PROVIDER ACCESS POLICY

Issued: July 2018
Next Review Due: December 2019



Introduction

This policy statement sets out the school's arrangements for managing the access of training organisations and providers to students at BBEC for the purposes of giving them information about the providers' education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student Entitlement

Students in years 7-13 are entitled to:

- find out about technical education qualifications and apprenticeships opportunities as part of a careers programme which provides information on the full range of education and training options available at each transition point,
- hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events,
- understand how to make applications for the full range of academic and technical courses.

Access Requests for External Providers

Procedure

Any providers wishing to request access should contact Susan Stewart, Careers Leader. Grounds for granting and refusing requests for access will be discussed.

- Telephone: 01274 805681
- Email: sas@buttershaw.net

Opportunities for Access

A range of events, which are integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers. The school calendar varies from year to year, so providers need to contact the named Careers Leader to identify the most suitable opportunity. These events are usually calendared well in advance, so it is essential that providers contact us early in the academic year to be involved in our planning.

Access to students will be granted on the understanding that the information and guidance offered by providers compliments our school careers programme and may relate to technical courses and apprenticeship opportunities. Safeguarding requirements must also be met. The school's policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.

Premises and Facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This can all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the student reception. They may also send these to the Careers Leader who will be able to add these to the resource bank.