



Buttershaw Business & Enterprise College Application for Secondary School Uniform Grant School Year 2017 – 2018

Families in receipt of Free School Meals may be eligible for a school uniform grant. If you are unsure as to whether you qualify, please read the qualifying criteria overleaf and complete the form below.

Please read the guidance notes overleaf.

Claimant's Details

If this claim is eligible for payment, a voucher will be issued for £22.00 (per entitled child) to the person named below. Please ensure that your details are written clearly.

<p>Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/></p> <p>Surname: _____</p> <p>Forename: _____</p> <p>Phone No: _____</p> <p>Relationship to child: _____</p>	<p>Address: _____</p> <hr style="border: 1px solid black;"/> <hr style="border: 1px solid black;"/> <p>Postcode: _____</p>
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Child's Details

First name and surname	Date of Birth	Year group from Sept 2016

Declaration by Claimant: I certify that the information and evidence provided on, or with, this form is correct. I agree that Buttershaw Business & Enterprise College may make further checks to validate this claim. Any voucher received must be spent on school uniform for the child/ren named here.

Signed: _____ **Parent/Carer** **Date:** _____



Guidance Notes:

- 1) Secondary school uniform grants (and free school meals) are available to children whose parents/carers receive one or more of the following support payments:
 - Income Support (IS)
 - Income Based Job Seekers Allowance (IBJSA)
 - An income related Employment and Support Allowance (ESA ir)
 - Support under Part VI of the Immigration and Asylum Act 1999 or
 - Child Tax Credit, provided parents are not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190, as assessed by HMRC. *(Where apparent is entitled to Working Tax Credit during the four-week period immediately after their employment ceases, or after they start to work less than 16 hours per week, their children are entitled to free school meals).*
 - Guarantee element of State Pension Credit.
- 2) No other category of support payment or combination of Tax Credits qualifies for secondary school uniform grant.
- 3) Children must be in school from September 2017.
- 4) Only one payment can be made for the school year September 2017 to July 2018.
- 5) Applications will be accepted between 1 June 2017 and 15 July 2018.
- 6) Vouchers will be made payable to the person named as claimant overleaf.
- 7) Evidence of receipt of benefit as shown in note 1 will be required before the claim can be paid. HMRC's Tax Credit Award Notice (TC602) is the required documentation for parents to claim under the Tax Credit criteria.

Please return your validated form to Student Reception

For School Use Only

Checked by: _____

Validated by: _____

Voucher Number: _____