



16 November 2021

Dear Parent/Carer

Year 11 Parents' Evening - Online Appointment Booking

I would like to invite you to attend our Year 11 Parents' Evening on Thursday 25 November 2021 from 4.30pm to 7.30pm. This is a very important evening, which will provide you with an opportunity to meet your child's subject teachers and discuss the outcome of the GCSE mock exams. Students will receive their mock exam results and Interim reports at the end of the school day on Thursday.

The school has an easy to use online appointment booking system. This allows you to choose your own appointment times with teachers. You will receive an email confirming your appointments.

The online booking system is now open and closes on Wednesday 24 November at midnight.

Please visit <https://buttershaw.parentseveningsystem.co.uk> to book your appointments. A short guide on how to add appointments is included with this letter. Log in with the following information:

- **Your details - first name, surname and email address**
- **Your child's details - first name, surname and date of birth**

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely

S Zaccardelli

Ms S Zaccardelli
Achievement Leader - Year 11
Buttershaw Business and Enterprise College



AMBITION



RESILIENCE



COURTESY



KINDNESS