



**BUTTERSHAW**  
BUSINESS & ENTERPRISE COLLEGE

A member of  
the **bcet** family  
Bradford Education  
Academies Trust

Ref: TOS/RJH

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28 April 2021

Dear Parents and Carers

I hope you and your family are well, and enjoying the fact that we are starting to return to some sort of normality over the next few weeks. Of course, this does not change the fact that Year 11 students have experienced significant disruption in the last two years; I am now able to write with precise information about the next few important weeks and how BBEC will arrive at and submit grades for students this year.

I have provided below a summary of what will happen but you can find the full guidance by clicking here:  
<https://www.jcq.org.uk/wp-content/uploads/2021/03/JCQ-Guidance-for-Students-and-Parents-on-Summer-2021.pdf>.

Teachers will determine student grades this year, based upon a range of evidence verified by the school. These results will then be reviewed by the exam boards who designed each course, before awarding the final grades which reflect student performance on content which has been taught and allow students to confidently progress to the next stage of their education or into employment.

#### **How will students be assessed?**

Teachers are gathering evidence through a range of assessments in different GCSE subjects during this half-term; there will be a series of shorter topic or unit tests in class and a series of mock exams completed in formal exam conditions.

A summary of tests and exams this half-term can be found at the end of this letter. Students now have their own personalised list of all mock exams up to half-term.

Teachers may also use other evidence, such as other work completed in class, for homework, or previous mock exams. No one test or exam score will determine the grade to be awarded – teachers are asked to give a ‘holistic’ view when awarding the grade, which means taking as much evidence into account as possible.

Teachers will initially determine students’ grades, which will then be reviewed by the school. The professional judgement of teachers will only be based on what students have been taught. Teachers do not need to assess students on every aspect of each subject, they just need a range of evidence that shows student performance on the aspects which have been taught.

Teachers will follow very much the same process for BTEC subjects; teachers are working with students to complete all units so that they can assess the work and submit a grade.

In most cases, the range of evidence that teachers use to inform the grade will be consistent across the class or cohort for each qualification. However, the school may decide that a different range of evidence may be more appropriate to fairly inform the grade, if, for example, a student has missed significantly more teaching than others in the class.



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## Keeping you in the know

Teachers will inform students about which pieces of work will be used as evidence. Please raise any concerns about the evidence being used, for example, if the evidence was affected by personal circumstances, such as illness. Teachers will make the final judgement about what evidence is to be included - this is not a negotiation. Teachers will not be able to tell students the grade they have submitted to the exam board.

It is important to say that much like with exams in normal years, the grades issued by teachers, schools and colleges will not take account of student potential. They will be a snapshot of the standard students are performing at, based on a wide range of evidence. It should be no easier or harder for students to achieve a grade this year based on their performance than in previous years.

## What happens after my teacher determines my child's grade in a subject?

Once a teacher has determined a student's grade, it will be reviewed by other teachers in the school, so grades are determined consistently with the school's policy. Exam boards will check these policies to make sure they meet their requirements.

## Reasonable adjustments, access arrangements and special consideration

If students have special educational needs, and/or are disabled and require reasonable adjustments, the school should have ensured that these were in place when evidence was gathered. Where appropriate reasonable adjustments were not in place when a student took an assessment which is being used as evidence, the teacher should take that into account when determining the grade. The school could also consider whether other evidence could be used instead.

If you have any questions about how personal circumstances will be taken into account or want to raise anything with the school, now is the best time to speak to us. Please do not wait until after results day.

## When will my child receive their grades and what happens next?

Year 11 students will receive their GCSE and BTEC results on Thursday 12 August 2021. Further details about results day will be sent to you in July.

## Appeals

Although everyone will be working hard to make sure you are issued with the correct grades on results day, there will also be an appeals system as a safety net to fix any genuine errors that were not identified earlier. Please see the JCQ guidance for full details on appeals – detailed information will be sent out later and will be available on results day.

You can find BBEC's full *Centre Policy for GCSEs for summer 2021* on the school website:

<https://tinyurl.com/bbecexams21>

Please see below details for each subject about tests and exams over the next few weeks. All students have the chance to improve their grades through hard work and we are working hard with students to enable them to do this. For those who attended parents' evening last week, I hope you have a good picture of what your child needs to do in the weeks to come. If you were unable to attend last week, please do not hesitate to contact us at school if you would like more information. Please email the year leader of Year 11, Ms White, who will help you with this.

I will write again with further information about results' day, but in the meantime I would like to thank you for your support over what has been a challenging twelve months, and I wish all students good luck in the weeks ahead.

Yours faithfully



Mr R J Humphreys

Associate Headteacher

Buttershaw Business & Enterprise College



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YEAR 11 ASSESSMENTS MAY 2021 – GCSE subjects		
	Unit/topic tests	Mock Exam
English Language		Paper 1 – component 2 - Friday 14 May Paper 2 – component 1 - Friday 21 May
English Literature	Macbeth – Friday 16 April Blood Brothers – Friday 23 April Poetry – Thursday 6 May	
Maths	Number – Friday 23 April Algebra – Friday 30 April Geometry & Statistics: (check with teacher) Monday 10 May Friday 28 May	Paper 1 - Wednesday 12 May Paper 2 – Wednesday 19 May
Science	Science practical: Mon 24 – Fri 28 May	Combined Science: Biology: Thursday 22 April Chemistry: Thursday 6 May Physics: Thursday 20 May
Biology		Thursday 20 May
Geography		Paper 1: Tuesday 11 May Paper 2: Monday 17 May
History	Medicine: Friday 23 April Conflict & Tension: Friday 30 April Germany: Friday 7 May	Paper 1: Tuesday 11 May Paper 2: Monday 17 May
French	W/c 15 March: writing Module 1/2. W/c 12 April: listening/reading/writing assessment on Theme 1. W/c 3 May: writing Module 4/5/6. W/c 17 May: listening/reading/writing assessment on Themes 2/3.	Monday 24 May
Spanish	W/c 15 March: writing Module 1/2. W/c 19 April: listening/reading/writing assessment on Theme 2/3. W/c 3 May: writing on Module 3/4. W/c 17 May: listening/reading/writing assessment on Theme 1.	Monday 24 May
RE	Weekly assessments: please ask RE teacher for exact dates	
Business Studies		Tuesday 4 May
Art	Assessment will be based on the portfolio to be completed by Monday 17 May	
Art (Photography)		
Art (Textiles)		
Music		Thursday 20 May



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