



January 2022

Dear Parent/Carer

## PARENT GOVERNOR ELECTION

I am writing to invite you to stand for election as a parent governor or nominate another parent to do so. In our school there is currently one vacancy for parent governor.

The governing body, with the Head of School, has considerable responsibility for the school. Local governing bodies have three core strategic functions:

- ensuring clarity of vision, ethos and strategic direction within the stated strategic objectives of the Academy Trust,
- holding the Head of School to account for the educational performance of the school and its students, and
- overseeing the financial performance of the of the school and making sure its money is well spent within the structure of the multi-academy trust regulations.

Any parent (or carer) with a child on register at the school is eligible to become a parent governor. It is most important that parents are fully represented and I therefore ask that you give careful consideration to either putting your own name forward as a candidate or to nominating another parent as a candidate, if they are willing to be nominated.

No special qualifications are needed and the most important thing is to have a keen interest in the school and be prepared to play an active part in the governing body's work. Training is available for all governors and this governing body has an expectation that those new to being a governor attend induction training.

The term of office for all governors is four years.

The Declaration of Eligibility (below) summarises the circumstances under which someone cannot serve as a governor. In addition, parents/carers who have paid employment in the school for 500 or more hours per academic year are not eligible to stand in these elections.

If you would like to stand for election or nominate another parent please complete the enclosed nomination form and return it to the school no later than **Friday 11 February 2022**. You may also include a short personal statement to support your nomination, which should be no longer than 250 words. Self nominations will be accepted, but if you are nominating another parent please seek his/her prior consent.

If we receive more than two nominations, a ballot will be held so that all parents can choose who will represent them on the governing body.

If there are more nominations than vacancies the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

If you wish to discuss the role of parent governor please contact Dr Ruby Bhatti OBE, Chair of Governors at [admin@buttershaw.net](mailto:admin@buttershaw.net).

Yours sincerely

Dr Ruby Bhatti OBE  
Chair of Governors



AMBITION



RESILIENCE



COURTESY



KINDNESS